

# MEERA

## INDUSTRIES LIMITED

CIN: L29298GJ2006PLC048627

Registered Office: 2126, Road No. 2, GIDC., Sachin, Surat, Gujarat – 394 230

Email: [info@meeraind.com](mailto:info@meeraind.com)

Website: [www.meeraind.com](http://www.meeraind.com)

Ph: 0261-2399114

Tele Fax: +91-261-2397269

Sequence No.

Sr. No.

### POSTAL BALLOT FORM

Name of the Member(s):	
Registered Address of Member:	
Folio No.:	
No. of Shares held as on 31 <sup>ST</sup> December, 2019:	
*DP ID:	
*Client ID:	

\*Applicable to holders holding shares in demat / electronic form

I / We hereby exercise my / our vote in respect to the Ordinary Resolution to be passed through Postal Ballot for the Business stated in the Postal Ballot Notice by sending my / our assent (FOR) or dissent (AGAINST) to the said resolution by placing the right mark (√) at the appropriate box below:

Item No.	Item	Nature of Resolution	No. of Shares Held	Assent (FOR)	Dissent (AGAINST)
1.	To issue Bonus Shares in the ratio of 7:5 i.e. 7 (Seven) fully paid new Equity Shares for every 5 (five) Equity Shares held.	Ordinary			

Place:

Date:

\_\_\_\_\_  
Signature of the Member

#### Note:

- Please read the instructions printed overleaf carefully before exercising your vote.
- If the voting rights are exercised electronically, there is no need to use this form.
- Last date for receipt of this Postal Ballot Form by Scrutinizer is on or before 5.00 P.M. Saturday, February 01, 2020.
- Please note that any Postal Ballot Form(s) received after the said date and time will be strictly treated as if reply from the Member has not received.

### E-VOTING PARTICULARS

EVSN (E-VOTING SEQUENCE NUMBER)	USER ID Enter Folio No. or DP / Client ID	PASSWORD
5180		

## INSTANCES IN WHICH THE POSTAL BALLOT FORM SHALL BE TREATED AS INVALID OR REJECTED

- a) A Form other than one issued by the company has been used or the Form has not been signed by or on behalf of the Member;
- b) Signature on the postal ballot form doesn't match the specimen signatures with the Company / RTA/ Depository;
- c) Neither assent nor dissent is mentioned or it is not possible to determine without any doubt the assent or dissent of the Member;
- d) Any competent authority has given directions in writing to the company to freeze the Voting Rights of the Member;
- e) The envelope containing the postal ballot form is received after the last date and time prescribed;
- f) The postal ballot form, signed in a representative capacity, is not accompanied by a certified copy of the relevant specific authority;
- g) It is received from a Member who is in arrears of payment of calls;
- h) It is defaced or mutilated in such a way that its identity as a genuine form cannot be established;
- i) Member has made any amendment to the Resolution or imposed any condition while exercising his vote.

## INSTRUCTIONS FOR POSTAL BALLOT

- ❖ Pursuant to provisions of Section 110 of the Companies Act, 2013 read with Companies (Management and Administration) Rules, 2014, Assent or Dissent of the Members in respect of the Ordinary Resolution contained in the Postal Ballot Notice dated December 30, 2019 is being sought through Postal Ballot Process.
- ❖ Any Member desiring to exercise his/her vote by Physical Postal Ballot, may send duly completed Postal Ballot Form in the enclosed self-addressed postage pre-paid Business Reply Envelope. The envelope bears the name of Mr. Himanshu Gupta, Proprietor, M/s Himanshu S K Gupta & Associates, Practicing Company Secretary, appointed as the 'Scrutinizer' for Postal Ballot Process by the Board of the Company & the address of the scrutinizer viz. 203, Abhijeet-1, Mithakhali Six Roads, Ellisbridge, Ahmedabad – 380 006, Gujarat.
- ❖ **The Voting period will commence on and from Friday, January 03, 2020 at 09.00 A.M. and ends on Saturday, February 01, 2020 at 5:00 P.M.** The envelopes containing Postal Ballot Form should reach the Scrutinizer not later than 5:00 PM on February 01, 2020. Postage on the Business Reply Envelope will be borne by the Company. However, envelopes containing Postal Ballot, if sent by Courier or by Registered Post or Speed Post, at the expense of the Member will also be accepted. Postal Ballot Form(s) may also be deposited personally at the Scrutinizer's Office.
- ❖ Consent must be accorded by placing a tick mark (√) in the column 'Assent (FOR)' or dissent must be accorded by placing a tick mark (√) in the column 'Dissent (AGAINST)'. Postal ballot form bearing (√) mark in both the column will render the form invalid. Voting in the Postal Ballot cannot be exercised by a Proxy.
- ❖ The Postal Ballot form should be completed and signed by the shareholder(s). In case of joint holding, the Postal Ballot Form should be completed and signed (as per the specimen signature registered with the Company / RTA/ Depository) by the first named Member and in the absence of such Member, by the next named joint-holder. A Member may sign the Postal Ballot Form through an attorney, in such case certified true copy of the Power of Attorney should be attached to the Postal Ballot Form. There will be only one Postal Ballot Form for every folio irrespective of the number of joint Member(s).
- ❖ In case of shares held by Companies, Trusts, Societies etc., the duly completed Postal Ballot Form, signed by the Authorised Signatory, should also be accompanied by a certified true copy of the Board Resolution/Authority Letter together with the specimen signature(s) of the duly Authorised Signatory(ies).
- ❖ An incomplete, unsigned, incorrectly completed, incorrectly ticked, defaced, torn, mutilated, over-written, wrongly signed Postal Ballot Forms will be rejected. The Scrutinizer's decision on the validity of Postal Ballot Form will be final.
- ❖ The signature of the Member on this Postal Ballot Form should be as per the specimen signature furnished by Depositories or registered with the Company, in respect of shares held in dematerialized form or in physical form, respectively.
- ❖ Voting rights shall be reckoned on the paid up value of shares registered in the name of the Member as on the cut-off date viz. Tuesday, December 31, 2019.
- ❖ A Member may request for a duplicate Postal Ballot Form, if so required. However, the duly completed duplicate Postal Ballot Form should reach the Scrutinizer not later than the date and time specified above.
- ❖ Members are requested not to send any other paper along with the Postal Ballot Form in the enclosed self-addressed postage prepaid envelope, as all Postal Ballot(s) will be sent to Scrutinizer & any extraneous paper found in such envelope would be destroyed by Scrutinizer.
- ❖ The resolution, if assented by requisite majority, shall be considered as passed on **Saturday, February 01, 2020** (i.e. last date specified by the Company for receipt of duly completed Postal Ballot form or e-voting).
- ❖ The result of the Postal Ballot will be declared / announced on or before Monday, February 03, 2020 at the Registered Office of the Company. The results along with the Scrutinizer's Report shall be placed on the website of the Company viz. [www.meeraind.com](http://www.meeraind.com), be communicated to the Stock Exchanges viz. BSE Limited.
- ❖ In case of any query and grievances in relation to the resolution proposed to be passed may be addressed to Ms. Bhavisha Khakhkhar, Company Secretary, At 2126, Road No. 2, G.I.D.C., Sachin, Surat, Gujarat – 394 230 or email to [cs@meeraind.com](mailto:cs@meeraind.com)
- ❖ Any query or grievance connected with the voting by Postal Ballot, other than E-Voting, may be addressed to the Company Secretary at [cs@meeraind.com](mailto:cs@meeraind.com) or at the registered office or members may contact M/s KFin Technologies Private Limited ("KFin"), the Registrar & Transfer Agent of the Company at Karvy Selenium, Tower – B, Plot No. 31 and 32, Financial District, Nanakramguda, Serilingampally, Hyderabad, Telangana – 500 032.
- ❖ In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at <https://evoting.karvy.com/>, under help section or write an email to [evoting@karvy.com](mailto:evoting@karvy.com).
- ❖ **E-VOTING: In compliance with Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 & provisions of Section 108 of the Companies Act, 2013 read with the Rules made thereto, the Company is pleased to provide E-Voting facility (through E-Voting Platform of KFin), as an alternate which would enable the Member to cast votes electronically, instead of sending Physical Postal Ballot Form. Please note that E-Voting is optional. In case a Member has voted through E-Voting facility, he does not need to send the physical Postal Ballot Form. In case Member(s) cast their vote via both modes i.e. Physical Ballot as well as E-Voting, then voting done through E-Voting shall prevail and Physical Voting of that Member shall be treated as invalid. Members are requested to refer to the Postal Ballot Notice and Notes thereto, for detailed instructions with respect to E-Voting.**